

SIT Meeting

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|--|--|-------------------|--|---------------------------|--|
| Date: 3-21-19 | | Time: 3:00 | | Location: Art Room | |
| Member Attendance | | See sign in sheet | | | |
| Notes: <ol style="list-style-type: none">1. NC Star information -<ol style="list-style-type: none">a. Joallen Lowder will be presentingb. School Improvement Plan through NC Star- NC Star has goals ready for you- Principal, Process Manager (Chair or Principal's choice) – edit and enter data into school improvement plan- LTS15573 MVES Log In/Password for NC Star- Principal/Process Manager: update profile and archive once a year, constant working document- Must meet twice a month: Meeting minutes, agenda, etc. on NCStar- Set Direction: Vision, Values, Mission, Goals- Set Meeting: Pick meeting agenda, goes out to all team members- Print documents: Prescriptive agenda, celebrate successes (expected), coaching comments from CO level will be part of the team at each school, goal is not to make an F on the report card so you get a monitoring coach vs. targeted schools of improvement have a CO with heavier involvement- **Recommendation to type notes THEN enter, easier to edit this way | | | | | |

- **Always celebrate success because a box pops up that shares those successes when clicked on the website**
- Start with a school self-assessment/needs assessment, printable form that can be completed as individuals'/grade levels/etc., helps find strengths and weaknesses, **fluid document that is to be changed when SIT or school feels that changes need to be made, do goals to fidelity and obtainable**
- Indicators from the FAM-S (from MTSS) for SIT, look at all data collected from self-assessments and from FAM-S
- WEEBLY for NCStar, videos on Youtube, help for EVAAS
- Doing NCStar before NC is requiring NCStar
- 1700 Targeted Schools of Improvement (TSI) and entire systems that are comprehensive schools of Improvement (CSI)
- VISION MISSION VALUES
- NEEDS ASSESSMENT
- BEGIN WRITING PLAN
- ^ BEFORE THE END OF SCHOOL

2. Upcoming elections- K. Rumfelt

- a. 6 members will rotate off the team: Connie Howell, Jodie Lemly, Jessica Lyalls, Pam Potter, Kera Rumfelt, and Megan Young

- These members will be missed
 - b. Need 6 nominations from school which must include nominations for 1st, 2nd, and 6th grade teachers, as well as a teaching assistant and parent representative.
- Discuss with Kera before April faculty meeting
 - c. We will vote at our first April faculty meeting.

3. Master Schedule – D. Blackburn

- SIT to lead charge to develop master schedule
- Solid hour of intervention time, 45 minute encores w/ transition time, 45 minutes of planning, start time/end time is determined by superintendent, instructional day is 6 hours and 30 minutes, master calendar for district prior to master schedule for school, tested subjects in the morning (science excluded), minimum of 85 minutes,
- Team needs to a rep or master schedule, can be SIT member or someone else, all teams need representation
- Meeting after spring break for members to be an active part of the process
- Car line starts at 7:15, not advantageous to change time, peak of car line – adding people and time will not help, Kera will help with duty schedule

4. Other needs or concerns

- Calendar update: Mrs. Dixon – does not look like bill will pass so school

will start like it did this year

- Saturday work day: 7:00-2:30 be out of the building at 2:30

5. Next Meeting: April 11, 2019